



RECOMMENDED ORA CLUB BYLAWS

(Revised, July 20224)

Club bylaws supplement the Standard Club Constitution and establish common club practices. The bylaws in this document are recommendations customized to reflect the club's practices.

Ora Club Bylaws

Approved by the B.O.D on:



ARTICLE 1 - DEFINITION OF TERMS

1. B.O.D. This refers to the club's board of directors headed by the President.
2. Director. A member of the club's board of directors.
3. Orator. A certified member of the club.
4. Quorum. The minimum number of participants who must be present when a vote is taken.
This comprises of the majority of the club's members for club decisions and a majority of the directors for club board decisions.



ARTICLE 2 - ELECTIONS AND TERMS OF OFFICE

1. Election for the offices of president, secretary, treasurer, and directors shall be held annually.
2. One month before elections, nominations for President, Secretary, Treasurer, and any open director positions may be presented in writing, from the floor, or both. Those candidates receiving a majority of the votes of the members present and in good standing shall be elected.
3. The method of election shall be through a secret ballot.
4. If any officer or board member vacates a position, the remaining members of the board will appoint a replacement for the remainder of the term.



ARTICLE 3 - DUTIES OF OFFICERS

THE PRESIDENT

1. Presides at all meetings of the club and the board of directors.
2. Appoints all standing and special committees and fills vacancies in the board of directors by appointment until the next regular election of the club, with the approval of the board.
3. The president is an ex officio member of all committees.

THE SECRETARY

1. Maintains all club records.
2. Records minutes of all the meetings of the club and of the board.

THE TREASURER

1. Oversees all funds and provides an annual accounting of them.
2. The treasurer shall make all disbursements under procedures determined by the board.
3. The treasurer shall make all records available for inspection by any club member upon request.



CLUB COMMITTEES

These may include club service, fundraising, current affairs, and any other committees as suggested by club members.

1. Shall oversee committee affairs and come up with plans to ensure club growth.
2. Shall give regular reports to the club president to apprise all members of the committee's operations.
3. Shall hold regularly scheduled meetings, which shall be open to the attendance of any club member in good standing.

THE BOARD OF DIRECTORS

1. Shall be the governing body of the club, as provided in the constitution.
2. In the absence of the president or the president elect, the board of directors may select an officer or director to preside at the meetings of the club.
3. It shall make an annual report to the club to apprise all members of the club's operations.
4. It shall hold regularly scheduled meetings, which shall be open to the attendance of any club member in good standing. Members attending such meetings, however, shall not address the meeting except with the permission of the board.



ARTICLE 4 - CLUB MEETINGS

1. This club meets once every week. Reasonable notice of any change or cancellation of the regular meeting will be given to all club members.
3. Each member of this club shall attend at least 75% of this club's regularly scheduled meetings.
4. The board meets after a fortnight. Special meetings of the board are called with reasonable notice by the president or upon the request of two board members.
5. Any member absent from a regularly scheduled meeting of the club may make up for an absence in any of the following ways be made up as follows:
 - a) Attend a regular meeting of the club.
 - b) Attend and participate in a club service project or a club-sponsored community event.
6. A majority of the members in good standing shall constitute a quorum at any regular or special meeting of the club. Any four members of the board, one of whom must be the president, shall constitute a quorum at any meeting of the board.



ARTICLE 5 - FEES AND DUES

1. The admission fee for the new members shall be Kshs. 200. Annual dues shall be Kshs 500 per member.
2. All fees and dues must be paid before a member will be considered in good standing.



ARTICLE 6 - AMENDMENTS

1. These bylaws may be amended by majority vote of the members in good standing at any regular or special meeting of the club at which a quorum is present, provided notice of intention to call such a vote is given at least fourteen days earlier at a meeting of the club at which a quorum is present.
2. Changes to these bylaws must be consistent with the Club Standard Constitution.

(END)